

WASTED/EXPIRED VACCINE REPORT

Provider Name _____

Person Completing Form _____

Six Digit PIN # _____
 (For Immunization Branch Use)

Provider Federal ID Number _____

Phone Number _____

Date Reporting _____

Please return all opened and unopened wasted/expired vaccines. Do not return drawn vaccine. See reverse for further instructions.

For Immunization Use

VACCINE TYPE	# UNOPENED FULL VIALS x DOSES PER VIAL	# OF ESTIMATED DOSES LEFT IN OPENED VIAL(S)	TOTAL DOSES WASTED	REASON WASTED	DATE WASTAGE OCCURRED	MANUFACTURER NAME	LOT #	EXPIRATION DATE	DATE RECEIVED & INITIALS	# OF UNOPENED VIALS FOR RETURN
EXAMPLE EIPV	1 vial x 10 doses = 10	3 doses	13 doses	Tray fell on the floor and vials broke. Vaccine disposed of at facility.	2/23/01	Aventis	T0697-2	7/3/03		

Document below what precautions your agency is taking to ensure that vaccine will not be wasted in this manner in the future.

Purpose: To provide a generic method for immunization providers to report wasted/expired vaccine to the North Carolina Immunization Branch.

- Preparation:**
1. Complete the form following the example. Include provider name and federal ID number.
 2. Return all open and unopened vials and manufacturer's pre-filled syringes of spoiled or expired vaccine.
 3. **Do not return drawn vaccine.** Dispose of the vaccine at your facility. Document on this form the vaccine was wasted and disposed of at your facility.
 4. Place wasted/expired vaccine (even opened partial vials) in a plastic bag with the completed form.
 5. Make a copy for your records.

Distribution: Send the wasted/expired vaccine **and** form to:

Immunization Branch Materials Area
2226A Capital Blvd.
Raleigh, NC 27604

Disposition: Retain a copy of the completed form for one year or destroy when agency need ends.

Reordering: User may copy form as needed or call 1-877-873-6247 or fax 1-800-544-3058 for more copies.

If you have vaccine you can not use before its expiration date, call us at least four (4) months prior to the expiration date. **Do not return viable vaccine.** Call 1-877-873-6247 if you have any questions.